MINUTES OF MEETING OF BOARD OF DIRECTORS March 28, 2023

THE STATE OF TEXAS
COUNTY OF MONTGOMERY
MONTGOMERY COUNTY UTILITY DISTRICT NO. 3 §

The Board of Directors ("Board") of Montgomery County Utility District No. 3 ("District" or "UD3") met in **special** session, open to the public, on **March 28, 2023**, at **3:00 P.M.** at the offices of Hays Utility North Corporation (the District's utility operator) at 375 Lake Meadows Drive, Montgomery, Texas 77356, in Montgomery County, Texas, whereupon the President reviewed the membership of the Board, to wit:

Doris Hickman, President Richard Tibbetts, Vice President Janis Boulware, Secretary, and Assistant Treasurer Carolyn H. Smith, Treasurer Judy Robert, Assistant Secretary

and all members of the Board were present at the meeting place, except Ms. Robert, thus constituting a quorum. Also present at the meeting were Steve Haskins, of Protocol Bookkeeping, Inc., and Philp Wright of Hays Utility North Corporation. The Board placed a telephone conference call to Mr. James Dougherty, special counsel for the District (and not an employee of the District) for public consultation, as allowed by Section 551.129 of the Texas Government Code. Each part of the public consultation was in the open meeting of the Board and was audible to the public at the location specified in the notice of the meeting. Ms. Robert arrived shortly after the start of the meeting. The meeting was called to order by the President, and in accordance with the notice attached as *Exhibit A*, the following business was transacted:

- **1.** *Notices, Etc.* The Secretary reported that the notice had been duly posted, in the form shown in *Exhibit A*, attached.
 - 2. Public Comments. There were no public comments.
- 3. Taxes. Mr. Dougherty explained two measures relating to ad valorem taxes. Director Boulware made a motion to adopt the first one, entitled "ORDER ADOPTING EXEMPTION FROM TAXATION FOR INDIVIDUALS WHO ARE DISABLED OR ARE 65 YEARS OF AGE OR OLDER." Mr. Tibbetts seconded, and all voted in favor. Director Smith made a motion to adopt the second one, entitled "RESOLUTION AUTHORIZING ADDITIONAL PENALTY ON DELINQUENT TAXES UNDER SECTIONS 33.07, 33.11 AND 33.08, TAX CODE." Director Robert seconded, and all voted in favor.
- **4.** Engineering, Etc. Mr. Haskins reported that the City of Conroe had made a payment to reimburse debt service for the WWTP. Later in the meeting, he presented checks for payment of an invoice from Qiddity Engineering for WWTP design-phase engineering (also a check to pay MUD 8 for a misdirected deposit). There was a discussion of the flow of funds under the agreements with Quiddity and Montgomery County Utility District No. 4.
- 5. Operations. Mr. Wright explained a problem caused by the lack of check valves near the filter basin pumps at the WWTP. He described a maintenance modification that would correct the problem and reported that it had been approved by the Operations Committee. He said the modification had an

estimated cost of \$17,000-\$18,000. There was a motion to authorize the operator to make that modification. The motion was seconded, and all voted in favor. The attorney recommended that the operator obtain approval of the modification from the engineers and arrange for them to check it while the work was being done.

6. District Insurance. Mr. Haskins also presented checks to pay the insurance renewal premiums. Director Smith moved to authorize Check Nos. 1662, 1663, 1660, and 3458 (WWTP Account) and to direct that the check to pay Quiddity Engineering should not be released until the UD4 share is received into the designated account. Director Tibbetts seconded, and all voted in favor. There was also a motion to authorize the President to use an electronic signature to sign an acceptance of the proposal for renewal of the insurance policies. The motion was seconded, and all voted in favor.

There was a motion to adjourn at about 3:33 PM. The motion was seconded and adopted.

Davis Huckman, President, Board of Directors

ATTESTATION & CERTIFICATION. By signing below, the Secretary attests to the signature of the President, above, and certifies that notice of the meeting was posted as required by state law, in the form

attached as Exhibit A.

_____, Secretary, Board of Directors

NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF MONTGOMERY COUNTY UTILITY DISTRICT NO. 3

DOC € 23-0480
POSTED
03/24/2023 08:0840
AIRN PREVITI
L. BRANDON STEINMANN, COUNTY CLERK
NONTGOMERY COUNTY, TEXAS

In accordance with chapter 551, Texas Government Code and Section 49.063, Texas Water Code, both as amended, take notice that the Board of Directors (Board) of Montgomery County Utility District No. 3 (District) will meet in special session open to the public, at 3:00 PM on March 28, 2023 at the offices of Hays Utility North Corporation (the District's utility operator) at 375 Lake Meadows Drive, Montgomery, Texas 77356, in Montgomery County, Texas. The subjects of the meeting are as follows:

- I. Notices, Minutes. Notices; minutes of current and prior meetings; etc.
- 2. Public comments.
- 3. Ad valorem taxes, including exemptions, collections, penalties, etc.
- 4. Engineering matters. Receive, discuss, consider and act upon reports, studies, facilities and projects, also: (i) wastewater system, including treatment plant, improvements, site, permits, easements, etc.; collection system; joint wastewater committee matters; engineering and other professional services; construction and rehabilitation projects; repairs; shared costs; agreements and negotiations (including Aqua Texas, Inc./Lake Conroe Village, UD4, City of Conroe, GPW Two—Waterpoint, etc.); wholesale services, etc.; (ii) drainage, including improvements and projects; (iii) water system, including water production, transmission and distribution; wholesale services; Catahoula-aquifer wells and cooling/aeration; elevated storage; pressure maintenance; system modeling; interconnections (Stanley Lake MUD, City of Conroe, etc.); UD3-UD4 joint system matters, including water and sewer facilities and contracts, WWTP and other jointly-used facilities, payments, wholesale rates, amendments, negotiations, shared costs, legal advice, adjudication; etc.; (iv) Lone Star Groundwater Conservation District and San Jacinto River Authority issues and rules, regulations, contracts, permits, credits, authorizations, transfers, transactions, plans, etc.; (v) easements, rights of way, other facilities and other projects (including easement requested by Aqua Texas, Inc. on WWTP site); (vi) engineering services procurement, agreements, etc.; and (vii) related matters.
- 5. Operational matters. Receive, discuss and act upon operation report, also: customer matters; repairs and maintenance; drainage; grounds maintenance; other projects; claims; operations contract; easements (and encroachments); water audits/conservation (and drought contingency); utility services, policies, rates and charges (including increases); rate order amendments; and related matters.
- 6. District Insurance. Discuss, consider and act upon District's insurance, including renewal, checks, coverage, and related matters.
- Executive sessions(s) under Sections 551.071-551-084, Texas Government Code regarding subjects on this agenda.
 Action on items discussed in executive session.

8. Other: (i) inquiries, (ii) future meetings and agenda items, and (iii) related matters.

IMPORTANT: (1) Each subject listed includes discussion, consideration, action, etc. (2) Subjects may be taken up in the order listed or otherwise and may be taken up more than once during the meeting. (3) If a quorum is not present, directors present may form an ad hoc committee to discuss, consider and act upon the subjects listed. (4) If the Board determines that any closed or executive session is required or should be held, such session(s) will be held by the Board at the date, hour, and place given in this Notice, if permitted under Sections 551.071-551.084, Texas Gov't Code (including, but not limited to, Sec. 551.071 for private consultation with the Board's attorney). (5) IF YOU HAVE A DISABILITY REQUIRING SPECIAL ARRANGEMENTS AT THE MEETING, PLEASE CONTACT THE DISTRICT'S ATTORNEY AT 713-880-8808 BEFORE THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE FOR YOUR PARTICIPATION IN THE MEETING.

NOTICE (Meeting Place). After at least 50 qualified electors are residing in the District, on written request of at least five of those electors, the District's Board shall designate a meeting place and hold receitings within the District. If no suitable meeting place exists inside the District, the Board may designate a meeting place outside the District that is located not further than 10 miles from the boundary of the District. On the failure of the Board, after such a request is made, to designate the location of the meeting place within the District or not further than 10 miles from the boundary of the District, five electors may petition the Texas Commission on Environmental Quality to designate a location. If it determines that the meeting place used by the District deprives the residents of a reasonable opportunity to amend District meetings, the Commission shall designate a meeting place inside or outside the District which is reasonably available to the public and require that the megitings be held at such place.

Secretary, Mont

Date: __